



**Southern Alameda County
Geographic Information System Authority
Meeting Agenda and Report
Wednesday, May 16, 2018**

General Order of Business

- | | |
|------------------------------------|-----------------------------------|
| 1. Call to Order – 6:00 pm | 7. Action Items |
| 2. Roll Call | 8. Director Comments |
| 3. Consent Calendar | 9. Date and Place of Next Meeting |
| 4. Oral and Written Communications | 10. Adjournment |
| 5. Report of Secretary | |
| 6. Report of Treasurer | |

Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by the Southern Alameda County Geographic System Authority (SACGISA) Board questions or inquiries. An authorized representative or interested citizen may then speak on the item. At the close of public discussion, the item will be considered by the SACGISA Board and action taken.

Addressing SACGISA

Any person may speak on any item under discussion by the SACGISA after receiving recognition from the Chair. When addressing the SACGISA, please state your name and address. In order to insure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Oral Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Oral Communications section of the meeting. The Chairperson will limit the length of presentation. California Government Code Section 54954.2(b) prohibits SACGISA from taking any immediate action on an item which does not appear on the agenda, unless it meets stringent requirements.

Assistance

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least two working days in advance of the meeting by contacting Christine Frost, SACGISA Secretary/Fremont GIS Manager at (510) 494-4830 or cfrost@fremont.gov.

Information

For information about SACGISA or items scheduled on the Agenda and Report, please go to SACGISA.org or contact Christine Frost, SACGISA Secretary/Fremont GIS Manager at (510) 494-4830 or cfrost@fremont.gov.

SACGISA Board:	SACGISA Staff
ACWD – Paul Sethy Fremont – Vinnie Bacon Newark – Al Nagy USD – Tom Handley	ACWD – Cathy Nelson, Ariz Naqvi Fremont – Christine Frost, Bronwen Lacey, John Leon, David Persselin, Ruby Wun, Ron Chan, Saul Melara Newark – Soren Fajeau USD – Raymond Chau, Mohammad Ghoury, Chris Pachmayer, Richard Scobee

**SOUTHERN ALAMEDA COUNTY
GEOGRAPHIC INFORMATION SYSTEM AUTHORITY
MEETING AGENDA
Wednesday, May 16, 2018
6:00 P.M.**

Union Sanitary District
Board Room
5072 Benson Rd
Union City, CA 94587

- 1. Call to Order**
- 2. Roll Call**
- 3. Consent Calendar**
 - 3.1 Approval of Minutes of Last Meeting (Attachment A)**
- 4. Oral and Written Communications**
- 5. Report of Secretary**
 - 5.1 Update on JPA Projects**
 - 5.2 Review of Fiscal Year 2017/18 Budget**
- 6. Report of Treasurer/Controller**
 - 6.1 Financial Report (Attachment B)**
- 7. Action Items - General Business Matters**
 - 7.1 Election of Chair and Vice-Chair of the Joint Powers Authority (Attachment C)**
 - 7.2 Adoption of Budget for Fiscal Year 2018/19 (Attachment D)**
 - 7.3 Appointment of New Joint Powers Authority Secretary (Attachment E)**
- 8. Director Comments**
- 9. Date and Place of Next Meeting**
- 10. Adjournment**

5.1 UPDATE ON JPA PROJECTS

- **JPA**

- **New SACGISA Website**

- SACGISA.org has been created for the intent of posting Board Meeting notices and minutes as well as for the sharing of data and JPA digital submittal standards.

- **New Alameda County Pictometry Enhanced Aerial Photography, Building Outlines, Pool Finder and Change Detection**

- SACGISA has acquired new aerial photography and building outlines captured in July, 2017. Within the Tri-City 120 square area, there were 100,918 buildings and 4,653 pools captured. There are 3,482 new buildings and 2,936 buildings that underwent change since 2014.

- **Disaster Preparedness Workshop**

- SACGISA is teaming with Esri to host a disaster preparedness and resiliency workshop on June 13, at the City of Fremont Fire Classroom. Throughout California, we are subject to flood, fire and earthquake risk on a regular basis and need to leverage GIS before, during and after any major incident. Esri & regional guests will discuss recent events of 2017, what worked, what did not and how Esri's Emergency Management maps and apps can help facilitate preparing for, responding to, and recovering from a disaster.

- **GIS Discussion and Demonstration with Union City**

- Based on last year's request by Board Member Paul Sethy, Union City has been invited to become re-acquainted with SACGISA. On July 25, 2018 the SACGISA Operating Committee will meet with members of Union City to discuss our shared data and applications as well as offer a demonstration of eGIS.

- **JPA SACGISA Charter Review and Improvement Opportunities Discussion**

- The SACGISA Operating Committee conducted a workshop comprised of reviewing and evaluating the JPA Charter. Members agreed to change discussion focus to opportunities to improve overall efficiencies and effectiveness of the JPA. Current issues included ensuring all meaningful data is being shared, getting new address data in a timely manner, and reducing redundant data entry for new addresses.

- Opportunities identified included improving community outreach, standardizing data entry and sharing practices, providing work backlog assistance, and coordinating stormwater data submittals. This coming fiscal year the Committee will review these issues and opportunities and determine the best ways to address them.

- **ACWD**

- **Cityworks Upgrade**

- ACWD is currently in the process of upgrading Cityworks, the District's Asset and Work Order Management System for the Distribution Maintenance Division. In addition to several functional improvements, the new version will allow us to move away from Microsoft's Silverlight based map display which has been deprecated. As part of this project, we are also upgrading ArcGIS to version 10.5.

- **Implemented GIS module for Cayenta Customer Information System**

- A new mapping module was implemented in our Customer Information System which allows for on-demand mapping of Service Orders and is utilized to dispatch connect, disconnect and other service orders to Customer Service field staff.

- **Agenda Mapping for Board Meetings**

- In order for ACWD Board of Directors to be able to recuse themselves from discussions and decisions related to a project that is within 500' of their own property interests, we developed a work flow to map Board agenda items. Staff inputs the agenda items in a

spreadsheet with project address or X and Y coordinates. Once completed, a python script is run to geocode the items on a map that displays the Directors' properties with a 500' and 1000' buffer around them. This work flow does not require knowledge of ArcGIS software, so if the agenda changes at the last minute, the map can be updated by District staff.

- **Emergency Operations and GIS**

ACWD is looking into ways to incorporate GIS into emergency response situations. We are participating in the Yellow Command exercise as are many agencies in the Bay Area. We will also be participating in the Esri Disaster Preparedness Workshop.

- **Fremont**

- **Fremont Development and Addressing Projects**

Fremont currently has 30 different Street Name and Addressing projects in the works with the need to assign over 3,500 addresses.

- **Permitting Tracking System Replacement**

Fremont implemented Accela Automation last July 2017. This implementation forced us to revamp our addressing process to assure that there is minimal delay for the new addresses to be found in Accela. This process feeds into our JPA opportunities discussion.

- **Council District Locator Application**

2018 is the first year for Fremont to begin District Based Elections. GIS was asked to develop a Council District Locator application that quickly tells citizens what district they are located in and when that district is up for election. To view the application, go to <https://fremont.gov/2904/District-Based-Election-System>.

- **Homeless Encampments**

GIS is continuing to work with the Homeless Task Force to develop a Homeless Tracking application. We are close to deploying two initial phases of an application. Phase 1 will be an internal intake form used by field staff or department call takers allowing the consistent reporting/capture of information. Phase 2 will be a public facing application allowing citizens to map and report concerns. In Phase 3 and beyond we are challenged with coordinated work flow and broad data needs across multiple departments. Fremont has been referred to a few cities recommended by Esri to discuss their Homeless Tracking applications. Unfortunately, those cities have not been able to offer more than what we've already developed. The sad truth is that there is a universal need but little prototype to build upon.

- **Rent Review Ordinance**

On October 3, 2017, the Fremont City Council adopted the Rent Review Ordinance, effective January 1, 2018. The ordinance covers all residential rental units in Fremont, including single family homes. The Rent Review Program provides for a review and, if necessary, a formal hearing for proposed rent increases in excess of 5 percent in any 12-month period. This ordinance greatly impacted GIS as we were tasked with developing a database of landlords and rental units. In addition, as the project grew, we created a new reporting, mailing and accounting structure for landlord billings for fees to fund the program.

- **Newark**

- **Old Town Specific Plan – Streetscape/Project Schematic Design**

The City Council recently approved a consulting contract to prepare a specific plan for the City's Old Town area along the Thornton Avenue corridor that would include a streetscape design and overall project schematic design. As part of this process, the City's GIS data will be utilized to examine demographic trends, provide an inventory of existing public infrastructure, evaluate options for various public and private improvements and provide the basis for all mapping associated with the specific plan and schematic designs.

- **Zoning Ordinance Update**

The City Council adopted a new Zoning Ordinance this year which includes significant updates to the GIS Zoning layer.

- **Updated Infrastructure Layers**

With the current high level of development activity, staff is in the process of updating various GIS infrastructure layers, including street light, traffic signal and storm drain infrastructure. Staff is receiving heavy interest from cellular carriers for potential small cell installations on public street lights and traffic signal systems.

- **Stormwater Program – Trash Capture/Treatment Systems**

Staff continues to utilize GIS to help implement the various requirements of the Municipal Regional Stormwater Permit (MRP), including trash capture and landscape-based treatment systems. The GIS was used to develop Citywide Trash Management Areas and to assist the placement of additional trash capture units. Ongoing storm drain maintenance will be tracked in the GIS and coordinated with the Alameda Countywide Clean Water Program.

- **Mapping and Exhibit Preparation**

With additional development activity, the Community Development Department has increased staffing and some of the new staff members have an increased interest in the GIS. Staff continues to provide both in-house and outside customers with maps and exhibits through the GIS.

- **USD**

- **USD's Centennial Open House**

Everyone is invited to join our 100th Birthday Celebration at USD's Centennial Open House Saturday, May 19th 2018 from 10 AM to 2 PM. Among the displays will be a storybook map showing how USD has changed over the years. There will be a Plant Tour that was planned using Plant GIS. GIS will also be used to find and play the most recent CCTV inspection video for the sewer mains serving each street address provided by participants.

- **Plant GIS Improvements**

The Treatment Plant Infrastructure GIS is currently being migrated from a custom web application to Geocortex Essentials, the same commercial off the shelf solution implemented last year to replace the Collection System GIS web application. At the same time Plant GIS is being upgraded from ArcGIS version 10.0 to 10.4. This should be completed within the next couple of months.

- **Plant GIS Thickener Building and Solids System Update**

This project updated Plant GIS with the new thickener building, the process lines that came in and out of the building, and also surrounding facilities like a new electrical room. These improvements were necessary to help Operations create Standard Operating Procedures for maintaining and exercising the new equipment.

- **Collection System GIS Improvements**

The Collection System GIS will also be upgraded at the same time as Plant GIS from ArcGIS version 10.3 to 10.4. Also, USD IT and GIS staff, along with GIS vendor Esri, have been conducting a series of workshops with Collection System GIS users and stakeholders to discuss and plan improvements to be implemented over both the next few months and couple of years. These will likely include interactive block book maps on mobile devices to replace many of the paper map books that currently require a lot of staff time and resources to maintain.

RECOMMENDATION:

For information only. No action is required.

5.2 REVIEW OF FY 2017/18 BUDGET

BACKGROUND: Below is a chart outlining the FY 2017/18 budget allocation versus actual expenditures.

Item	Amount Allocated	Amount Spent 4/30/2018	Estimated Expenditures 6/30/2018
Application Development			
Conversion and Enhancements to New Web Server/Applications	\$20,000.00		
Hosted Basemap/Aerial Web Services – Bing Maps	\$11,000.00		\$11,000.00
System Maintenance			
ArcGIS Server Staff Support	\$5,000.00		
Alameda County - Pictometry Enhanced Aerial Photography	\$23,000.00	\$22,600.00	\$22,600.00
Alameda County – Pictometry Building Outlines, Pool Finder and Change Detection	\$38,000.00	\$37,153.00	\$38,300.00
Administration, Project Management	\$2,500.00	\$3,200.00	\$4,000.00
Basemap and Data Maintenance			
Staff Labor	\$20,000.00	\$11,460.00	\$22,000.00
Misc. Commercial Data Providers	\$5,000.00	\$3,511.00	\$4,000.00
Contingency	\$20,000		
TOTAL BUDGET	\$144,500.00	\$77,924.00	\$101,900.00

RECOMMENDATION:

For information only. No action is required.

7.1 ELECTION OF CHAIR AND VICE-CHAIR OF JOINT POWERS AUTHORITY

BACKGROUND: The Joint Powers Agreement establishing the Southern Alameda County Geographic Information System Authority (SACGISA) was executed on April 27, 2000. This Agreement identifies the responsibilities of the member agencies in creating and maintaining a Geographic Information System in southern Alameda County. Each member agency appoints one member of its current legislative body to the Board of Directors, which governs the Authority.

Pursuant to the terms of the Agreement, the Board shall annually elect a Chairperson and Vice-Chairperson. The term of office for the Chairperson and Vice-Chairperson is for one year (July 1 to June 30). The Chairperson represents the Authority and the Vice-Chairperson performs all of the Chairperson's duties in the absence of the Chairperson.

RECOMMENDATION:

The Board to take the following actions:

1. Conduct election of Chairperson
2. Conduct election of Vice-Chairperson
3. Adopt a Resolution (Attachment C) certifying the election of the Chairperson and Vice-Chairperson.

7.2 APPROVAL OF FY 2018/19 BUDGET

BACKGROUND: Pursuant to Article III of the Joint Powers Agreement, a budget shall be established and used for the design, development, and maintenance of shared resources of the Southern Alameda County Geographic Information System Authority. Staff has prepared a budget for FY 2018/19 based upon an analysis of projected costs.

FISCAL YEAR 2018/19 BUDGET

Item	Amount Allocated
Application Development	
eGIS Migration to GeoCortex	\$45,000.00
Hosted Basemap/Aerial Web Services – Bing Maps (alternative possible)	\$11,000.00
System Maintenance	
ArcGIS Server Staff Support	\$5,000.00
Alameda County - Pictometry Enhanced Aerial Photography	\$22,600.00
Administration, Project Management	\$5,000.00
Basemap and Data Maintenance	
Staff Labor	\$20,000.00
Misc. Commercial Data Providers	\$5,000.00
Contingency	\$20,000
TOTAL BUDGET	\$113,600.00

RECOMMENDATION:

Adopt a Resolution (Attachment D) approving the Budget for FY 2018/19. This resolution includes language that clarifies that the Secretary has the authority to transfer funds between line items and to execute contracts with vendors for the approved budget items.

7.3 Appointment of a new JPA Secretary

BACKGROUND: Pursuant to the Joint Powers Agreement creating SACGISA, the Board shall appoint the Secretary, who may, but need not, be a Director. If the Secretary is not a Director, the Secretary shall be appointed from the staff of the administrative agency designated in Section 3.5.4, which is the City of Fremont. The Secretary shall be responsible for noticing meetings and recording minutes of meetings as required by the Government Code and pursuant to Section 2.3.3. The Secretary shall countersign all contracts signed by the Chairperson or Vice-Chairperson on behalf of the Authority, perform such other duties as may be imposed by the Board.

Christine Frost, the current JPA Secretary has announced that she will be retiring by the end of this calendar year. The recommendation for her replacement is Fremont employee John Leon, GIS Programmer Analyst. John, a senior member of the SACGISA Operating committee, is fully cognizant of JPA members and activity.

RECOMMENDATION:

The Board to take the following actions:

1. Appoint John Leon as Secretary.
2. Adopt a Resolution (Attachment E) certifying the appointment of the John Leon as JPA Secretary.

ATTACHMENT A

Meeting Minutes (Draft)

**SOUTHERN ALAMEDA COUNTY GEOGRAPHIC
INFORMATION SYSTEM AUTHORITY MEETING**

AGENDA

Wednesday, May 17, 2017

6:00 P.M.

City of Fremont

Human Resources Training Room

3300 Capitol Ave, Building B

Fremont, CA 94538

- DIRECTORS PRESENT:** Alameda County Water District – Director Paul Sethy
City of Newark – Mayor Al Nagy
Union Sanitary District – Director Manny Fernandez
- ALTERNATES PRESENT:** (none)
- DIRECTORS ABSENT:** City of Fremont – Councilmember Vinnie Bacon
- OTHERS PRESENT:** Public (Kelly Abreu - Mission Peak Conservancy)
- STAFF PRESENT:** Alameda County Water District (Cathy Nelson, Ariz Naqvi)
City of Fremont (Ron Chan, Marilyn Crane, Christine Frost,
Bronwen Lacey, John Leon, David Persselin, Ruby Wun)
City of Newark (Soren Fajeau)
Union Sanitary District (Mohammad Ghoury, Richard Scobee)
- STAFF ABSENT:** City of Fremont: Tricia Fan
Union Sanitary District: Pamela Arends-King

2. Call to Order: Chair/ACWD Director Paul Sethy called the meeting to order at 6:00 P.M.

3. Roll Call

NAME	PRESENT	ABSENT	LATE (time of arrival)
Alameda County Water District – Director Paul Sethy	●		
City of Fremont – Councilmember Vinnie Bacon		●	
City of Newark – Mayor Alan Nagy	●		
Union Sanitary District – Director Manny Fernandez	●		

3. Consent Calendar

3.1 Approval of Minutes of Last Meeting (Attachment A)

Action by Board: Approved minutes of last meeting.

MOTION	2 ND	NAME	AYES	NOS	ABSTAIN	ABSENT
		Alameda County Water District – Director Paul Sethy	●			
		City of Fremont – Councilmember Vinnie Bacon				●
●		City of Newark – Mayor Alan Nagy	●			
	●	Union Sanitary District – Director Manny Fernandez	●			

4. Report of Secretary

4.1 Update on JPA Projects

Action by Board: For information only. No action is required.

Comment by public speaker – Mr. Kelly Abreu / Mission Peak Conservancy:

- Notice of the meeting was found on the City’s website – 36 hours before the meeting.
- Made statements about Vargas Plateau area related to structures lacking building permits or water permits.
- Stated concern that city limit boundary in the data by Alameda County and the City of Fremont were not consistent.
- Stated that he has asked Alameda County to send a representative to attend the JPA meeting.
- Requested a postponement of the meeting for 60-90 days to allow time for Alameda County’s representative to attend the meeting.

[Recess held from 6:27 p.m. to 6:35 p.m. to allow the Chair, Ms. Crane, Ms. Frost and Ms. Lacey to discuss how to handle the issue at hand. The meeting was reconvened by the Chair at 6:35 p.m.]

Ms. Lacey commented in regards to the Brown Act that sufficient notice of the meeting was done (i.e., posting of the agenda on Friday, May 12, 2017, at 3300 Capitol Ave – 72 hours before the meeting). Since the JPA does not have a website, it is not required to post the agenda on a website. The information found on the City of Fremont website was a courtesy only.

4.2 Review of Fiscal Year 2016/2017 Budget

Action by Board: For information only. No action is required.

4.3 GIS Demonstration

Action by Board: For information only. No action is required.

Each operating member presented mobile/web applications used in the respective agency demonstrating the efficiencies in delivering services using GIS.

5. Report of Treasurer/Controller

5.1 Financial Report (Attachments B)

Finance Director David Persselin provided a brief summary of the fund balance outlined in Attachment B.

Action by Board: For information only. No action is required.

5.2 Agency Cash Balance

The Board to take one of the following actions:

1. **Increase working capital in the fund through an additional contribution from the member agencies** or;
2. Change from billing the agencies in arrears after each period has closed to billing the estimated expense in advance, with a true-up to reflect actual expenses from the prior period.

Finance Director David Persselin presented information on the agency cash balance and recommended that each member agency contribute an additional \$16,250 to maintain a positive cash balance.

Chair/Director Sethy made a request that each member agency receive a historical summary of revenues, expenses, and year end cash balances from inception of the JPA.

Action by Board: Action # 1 taken by the Board.

MOTION	2 ND	NAME	AYES	NOS	ABSTAIN	ABSENT
	●	Alameda County Water District – Director Paul Sethy	●			
		City of Fremont – Councilmember Vinnie Bacon				●
●		City of Newark – Mayor Alan Nagy	●			
		Union Sanitary District – Director Manny Fernandez	●			

6. Action Items - General Business Matters

6.1 Election of Chair and Vice-Chair of the Joint Powers Authority (Attachment C)

Recommendation: The Board is to take the following actions.

- Conduct election of Chairperson
- Conduct election of Vice-Chairperson
- Adopt a Resolution (Attachment C) certifying the election of the Chairperson and Vice-Chairperson.

Action by Board: Election of Councilmember Vinnie Bacon for Chairperson

MOTION	2 ND	NAME	AYES	NOS	ABSTAIN	ABSENT
	●	Alameda County Water District – Director Paul Sethy	●			
		City of Fremont – Councilmember Vinnie Bacon				●
●		City of Newark – Mayor Alan Nagy	●			
		Union Sanitary District – Director Manny Fernandez	●			

Action by Board: Election of Director Manny Fernandez for Vice-Chairperson.

MOTION	2 ND	NAME	AYES	NOS	ABSTAIN	ABSENT
	●	Alameda County Water District – Director Paul Sethy	●			
		City of Fremont – Councilmember Vinnie Bacon				●
●		City of Newark – Mayor Alan Nagy	●			
		Union Sanitary District – Director Manny Fernandez	●			

Action by Board: Adopt a Resolution (Attachment C) certifying the election of the Chairperson and Vice-Chairperson.

MOTION	2 ND	NAME	AYES	NOS	ABSTAIN	ABSENT
	●	Alameda County Water District – Director Paul Sethy	●			
		City of Fremont – Councilmember Vinnie Bacon				●
●		City of Newark – Mayor Alan Nagy	●			
		Union Sanitary District – Director Manny Fernandez	●			

6.2 Adoption of Budget for Fiscal Year 2017/18 (Attachment D)

Recommendation: Adopt a Resolution (Attachment D) approving the Budget for FY 2017/18. This resolution includes language that clarifies that the Secretary has the authority to transfer funds between line items and also authorizes the execution of contracts with vendors.

Action by Board: Adopt Joint Motion to adopt Budget for fiscal Year 2017/18; and, Resolution (Attachment D) approving the Budget for 2017/18.

MOTION	2 ND	NAME	AYES	NOS	ABSTAIN	ABSENT
		Alameda County Water District – Director Paul Sethy	●			
		City of Fremont – Councilmember Vinnie Bacon				●
●		City of Newark – Mayor Alan Nagy	●			
	●	Union Sanitary District – Director Manny Fernandez	●			

7. Oral and Written Communications:

- Mr. Kelly Abreu (Mission Peak Conservancy):
 - Item 4.1: see comments above under item.
 - Item 7: Reminded all that the agenda was posted on Friday. He stated a concern regarding the content of the agenda listed (i.e., would like to have more details). Would like to have a detailed agenda posted 72 hours in advance.
 - Item 9: Requested that the SACGISA Board invite Alameda County to the next Board Meeting and to be part of the JPA.

- Marilyn Crane / City of Fremont Information Technology Services Director, announced her retirement. The Board thanked her for her years of service.

8. Director Comments:

- Alameda County Water District – Director Paul Sethy: Commented that on behalf of USD and ACWD, the building boom is greatly affecting the agencies. They need to plan their utilities around the new developments. The Engineering Departments of both agencies are stretched as well as their field crews. Both are doing their best to keep up.
- City of Fremont – Councilmember Vinnie Bacon: (absent)
- City of Newark – Mayor Alan Nagy: (none)
- Union Sanitary District – Director Manny Fernandez: (none)

9. Date and Place of Next Meeting:

- Annual Meeting: May 16, 2018 at a place to be determined. Meeting to be hosted by Union Sanitary District.
- Interim Meeting: Proposal made by Chair/Director Paul Sethy to have an interim meeting for the purpose of inviting the City of Union City to attend and be shown the progress made by SACGISA since Union City was last a member of the JPA. A request letter is to be sent to the City Manager of Union City under the signature of the Chair on behalf of the JPA Board. The letter is to be reviewed by the two city managers (Fremont & Newark) and the two GMs (ACWD & USD) for input and comments prior to being sent to the City Manager of Union City.

10. Adjournment: Chair/Director Paul Sethy adjourned the meeting at 7:28 P.M.

MOTION TO ADJOURN	2 ND	NAME	AYES	NOS	ABSTAIN	ABSENT
		Alameda County Water District – Director Paul Sethy	●			
		City of Fremont – Councilmember Vinnie Bacon				●
●		City of Newark – Mayor Alan Nagy	●			
	●	Union Sanitary District – Director Manny Fernandez	●			

ATTACHMENT B

City of Fremont Southern Alameda County Geographic Information System Authority Balance Sheet as of 06/30/2017	
BALANCE SHEET	
Cash & Investments	(2,304.34)
Accounts Receivable	79,578.57
Total Assets	77,274.23
Accounts Payable	-
Other Liabilities	-
Payroll Payable	-
Fund Balance	77,274.23
Total Liabilities & Fund Balance	77,274.23

City of Fremont Southern Alameda County Geographic Information System Authority Income Statement as of 6/30/2017	
INCOME STATEMENT	
Revenues:	
Interest Income	107.47
Revenue from Current Services	123,569.40
Total revenue	123,676.87
Expenditures:	
Salary-General	21,141.83
Contractual Services	26,045.00
Software Support	11,382.56
Total Expenditures	58,569.39
Excess Revenue over Expenditures	65,107.48
Beginning Fund Balance (7/01/2016)	12,166.75
Ending Fund Balance as of 06/30/2017	77,274.23

ATTACHMENT B (continued)

City of Fremont Southern Alameda County Geographic Information System Authority Income Statement as of 05/10/2018	
INCOME STATEMENT	
Revenues:	
Interest Income	461.37
Revenue from Current Services	77,924.45
Total revenue	78,385.82
Expenditures:	
Salary-General	14,660.08
Professional Services	1,245.00
Contractual Services	62,019.37
Total Expenditures	77,924.45
Excess Revenue over Expenditures	461.37
Beginning Fund Balance (7/01/2017)	77,274.23
Ending Fund Balance as of 05/10/2018	77,735.60

ATTACHMENT C

DRAFT

RESOLUTION NO. 51

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTHERN ALAMEDA COUNTY GEOGRAPHIC INFORMATION SYSTEM AUTHORITY CERTIFYING THE ELECTION OF A CHAIRPERSON AND VICE-CHAIRPERSON

WHEREAS, a Joint Powers Agreement for the formation of the Southern Alameda County Geographic Information System Authority was executed on April 27, 2000; and

WHEREAS, Section 2.5.1 of said Joint Powers Agreement provides that the Board of Directors of the Authority shall annually elect a Chairperson and Vice-Chairperson.

NOW, THEREFORE, BE IT RESOLVED that the Chairperson elected at the May 16, 2018 meeting of the Authority is _____, and the Vice-Chairperson elected is _____.

ADOPTED by the Board of Directors of the Southern Alameda County Geographic Information System Authority at its meeting held May 16, 2018, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Chairman

Secretary

ATTACHMENT D

DRAFT

RESOLUTION NO. 52

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTHERN ALAMEDA COUNTY
GEOGRAPHIC INFORMATION SYSTEM AUTHORITY ESTABLISHING A PROGRAM
BUDGET FOR FISCAL YEAR 2018/2019**

WHEREAS, a Joint Powers Agreement for the formation of the Southern Alameda County Geographic Information System Authority was executed on April 27, 2000; and

WHEREAS, Section 3.2 of said Joint Powers Agreement provides that the Board of Directors of the Authority shall adopt a budget of appropriate expenses.

NOW, THEREFORE, BE IT RESOLVED that the budget attached to this resolution as Exhibit A is hereby adopted for Fiscal Year 2018/2019.

BE IT FURTHER RESOLVED that members of the Authority are liable for payment of costs incurred under that budget according to the provisions of Section 3.5 et seq. of the Joint Powers Agreement.

BE IT FURTHER RESOLVED that the Authority Secretary is authorized to administratively transfer funds between line items.

BE IT FURTHER RESOLVED that the Chairperson and Authority Secretary are authorized to execute contracts with vendors for the services and amounts identified in the budget, subject to the administrative transfer of funds between line items.

ADOPTED by the Board of Directors of the Southern Alameda County Geographic Information System Authority at its meeting held May 16, 2018, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Chairman

Secretary

ATTACHMENT E

DRAFT

RESOLUTION NO. 53

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTHERN ALAMEDA COUNTY
GEOGRAPHIC INFORMATION SYSTEM AUTHORITY CERTIFYING THE APPOINTMENT OF
THE SECRETARY**

WHEREAS, a Joint Powers Agreement for the formation of the Southern Alameda County Geographic Information System Authority was executed on April 27, 2000; and

WHEREAS, Section 2.5.2 of said Joint Powers Agreement provides that the Board of Directors of the Authority shall appoint a Secretary.

NOW, THEREFORE, BE IT RESOLVED that the Secretary appointed at the May 16, 2018 meeting of the Authority is _____,

ADOPTED by the Board of Directors of the Southern Alameda County Geographic Information System Authority at its meeting held May 16, 2018, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Chairman

Secretary

Exhibit A

FISCAL YEAR 2018/19 BUDGET

Item	Amount Allocated
Application Development	
eGIS Migration to GeoCortex	\$45,000.00
Hosted Basemap/Aerial Web Services – Bing Maps (alternative possible)	\$11,000.00
System Maintenance	
ArcGIS Server Staff Support	\$5,000.00
Alameda County - Pictometry Enhanced Aerial Photography	\$22,600.00
Administration, Project Management	\$5,000.00
Basemap and Data Maintenance	
Staff Labor	\$20,000.00
Misc. Commercial Data Providers	\$5,000.00
Contingency	\$20,000
TOTAL BUDGET	\$113,600.00